

IvyTech Charter School

REGULAR MEETING OF THE GOVERNING BOARD

Tuesday, December 13, 2022

4:00 p.m.

REGULAR MEETING LOCATION

IvyTech Charter School
6591 Collins dr., Suite E2
Moorpark, CA 93021
www.ivytechcs.org

AGENDA

1. OFFICIAL OPENING OF THE MEETING

- a. Call to Order - 4:02 pm
- b. Roll Call -

	Present	Absent
Steven Collazo	X	
Jenny Elias	X	
Jaki Gardner	X	
Kimberly Garcia	X	
Marla Kengen	X	

2. AB 361 - Teleconference Meeting Adherence to Brown Act

Board findings pursuant to Government Code Section 54953(e)

- a. The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

Public Comment: None

Motion to: Approve

Made by: Marla Kengen

Seconded by: Steven Collazo

Motion is: Approved

3. CONSENT AGENDA ITEMS

Actions proposed for the Consent Agenda are items consistent with adopted policies and approved practices of IvyTech Charter School and are deemed routine in nature. The

Board will be asked to approve all of the Consent Agenda items by a single vote unless any member of the Board or the Public asks that an item be removed from the Consent Agenda and considered and discussed separately.

- a. Motion to Approve the Minutes for September Board meeting, 2022
- b. Consideration to approve the ITCS updated check register from the previous meeting.

Public Comment: **None**

Motion to: **Approve**

Made by: **Marla Kengen**

Seconded by: **Steven Collazo**

Motion is: **Approved**

4. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

At this time, any member of the public may address the Board concerning the closed session items. A person addressing the Board is urged to use no more than three (3) minutes.

5. CLOSED SESSION

6. RECONVENE TO OPEN SESSION: PUBLIC ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

7. ORGANIZATIONAL

Reports will be moved ahead of discussion items.

8. PUBLIC COMMENTS

- a. Citizens who would like to address the Board on any item on the Agenda may do so now or when the President requests comments from the Public as the Board is considering the item. This portion of the Annual Board meeting is set aside for audience members to make comments or raise issues that are not specifically on the agenda. These presentations, both during open and agendaized topics, are limited to three (3) minutes per presentation and the total time allotted to non-agenda items will be at most fifteen (15) minutes.

None

9. INFORMATION AND DISCUSSION ITEMS

Information items are presented to the Board for information only and are not subject to action at this meeting and may be added to a future meeting for action by the Board. Discussion items are presented for this meeting and are subject to action.

Information Item

- IvyTech LCAP Process
Detailed the way in which the school engages with educational partners to complete the annual LCAP

Discussion Items

- 1st interim budget revisions
The projected net income is below the approved budget, but the school maintains a strong cash balance. Adjustments made to budget for facilities upgrade and increased Special Education services
- Fiscal audit for funding determination
Clean audit with no negative findings or weaknesses. The school met the 80% instructional threshold to qualify for 100% funding on funding determination.
- Edtec Contract Renewal
Contracting with EdTec for back-office services for the next three years.
- Security system upgrade
Installation of security system based upon Verkada cameras. Include alarm monitoring, integration with local law enforcement, and a panic button. This system will replace the existing service from ADT. Contract to extend for 5 years.
- Emergency training from American Tactical Defense
Professional development for IvyTech staff members to deal with an active shooter situation.

10. REPORTS

- Fiscal Report - Cindy Frantz, EdTec
Presented information about 1st interim budget revisions and reviewed the findings from the latest fiscal audit.
- Principal's Report - Adreanna Diaz
IvyTech hosted parent activities on our campus, Back-to-School Night, and FAFSA information night. The school has been conducting specialized SEL advisory classes for the onsite program. The school has administered the Covitality test to all students who opted in and will use these metrics to help them understand their personal social-emotional journey.
- Facilities Report - Geoff Frankl
Upgrades have been completed to the school's fiber optic internet feed. The school has interfaced with the building owner to repair leaks above D1-A which will be completed over winter break. Reviewed findings from Williams Facilities Report. The school has set up marquees in two locations to help with communication from the school to the community.

11. ACTION ITEMS

- a. Review, Discussion, and Approval of the Fall 1 Budget.

Public Comment: **None**
Motion to: **Approve**
Made by: **Steven Collazo**
Seconded by: **Jaki Gardner**
Motion is: **Approved**

- b. Review, Discussion, and Approval of fiscal audit determination.

Public Comment: **None**
Motion to: **Approve**
Made by: **Jenny Elias**
Seconded by: **Marla Kengen**
Motion is: **Approved**

- c. Review, Discussion, and Approval of Edtec contract renewal.

Public Comment: **None**
Motion to: **Approve**
Made by: **Kimberly Garcia**
Seconded by: **Marla Kengen**
Motion is: **Approved**

- d. Review, Discussion, and Approval of security system upgrade.

Public Comment: **None**
Motion to: **Approve**
Made by: **Marla Kengen**
Seconded by: **Kimberly Garcia**
Motion is: **Approved**

- e. Review, Discussion, and Approval of emergency training by American Tactical Defense.

Public Comment: **None**
Motion to: **Approve**
Made by: **Marla Kengen**
Seconded by: **Steven Collazo**
Motion is: **Approved**

12. FUTURE AGENDA ITEM

These items are presented by the Board and are not subject to action at this meeting.
These items may be added to a future meeting for action by the Board.

Report on the progress made towards improving the school's security system and support from local law enforcement.

13. ADJOURNMENT:

4:53 pm