IvyTech Charter School

REGULAR MEETING OF THE GOVERNING BOARD
Tuesday, September 16, 2025
4:30 p.m.

REGULAR MEETING LOCATION
IvyTech Charter School
6591 Collins Dr., Suite E2
Moorpark, CA 93021

www.ivytechcharterschool.org

AGENDA

1. **OFFICIAL OPENING OF THE MEETING**
    a. Call to Order - **4:30 pm**
    b. Roll Call -

	Present	Absent
Jenny Elias (Chairperson - Parent Member)	**X**	
Steven Collazo (Local Business Member)	**X**	
Cathy Crowley (Community Member)	**X**	
Kyle Myers (Alumni Member)	**X**	
Casey Nielsen (Staff Member)	**X**	

2. **CONSENT AGENDA ITEMS**
Actions proposed for the Consent Agenda are items consistent with adopted policies and approved practices of IvyTech Charter School and are deemed routine in nature. The Board will be asked to approve all of the Consent Agenda items by a single vote unless any member of the Board or the Public asks that an item be removed from the Consent Agenda and considered and discussed separately.
    a. Motion to Approve the Check Register from July to Present
    b. Motion to Approve the Minutes from the July 2025 Board Meeting

Public Comment: **None**
Motion to: **Approve**
Made by: **Steven Collazo**
Seconded by: **Casey Nielsen**
Motion is: **Approved 5 - 0**

3. **PUBLIC COMMENTS**
    a. Citizens who would like to address the Board on any item on the Agenda may do so now or when the President requests comments from the Public as the Board is considering the item. This portion of the Annual Board meeting is set aside for audience members to make comments or raise issues that are not specifically on the agenda. These presentations, both during open and agendized topics, are limited to three (3) minutes per presentation and the total time allotted to

non-agenda items will be at most fifteen (15) minutes.

None

4. **REPORTS**
    a. Principal's Report (Adreanna Diaz)
        i. Enrollment Updates Summer Session & Fall Semester
        Summer Session finished with 797 enrollments and Fall Semester is starting with 61 enrollments

        ii. Back-to-School Night
        Upcoming event on September 18th

        iii. Enrollment Efforts - Community Events
        Starting in October, the ITCS leadership team will be attending Moorpark, Thousand Oaks, and Simi Valley community events to advertise the school and drive enrollment for the current and future school years.

    b. Financial Report (Naomi Stewart - EdTec)
        i. FY2425 Unaudited Actuals Report
        The school operated at a deficit, but this was part of the approved budget. Budget shortfall was over $250k less than budgeted, due to higher-than-expected enrollment and lower-than-expected expenses.

5. **INFORMATION AND DISCUSSION ITEMS**
Information items are presented to the Board for information only and are not subject to action at this meeting and may be added to a future meeting for action by the Board. Discussion items are presented for this meeting and are subject to action.

Information Items
- Prop 28 Spending Plan
  SY25/26 allocation towards Visual & Culinary arts programs and professional development.

- Internet Service
  Switching to AT&T service, which will cut annual expenses by several thousand dollars while increasing the quality of service.

- Board Ethics Training - AB 2158
  By January 2026, each Board member is required to participate in a 2-hour ethics training.

Discussion Items
- FY2425 Unaudited Actuals Report
  The school continues to have a strong cash balance with minimal liabilities. The school operated at a deficit, but this was part of the approved budget. Budget shortfall was over $250k less than budgeted, due to

higher-than-expected enrollment and lower-than-expected expenses.

- SY2526 Student Handbook
  Updated handbook to be in line with all Board Policies. Highlights program details, key services, expectations, procedures, and requirements.

- FY2324 Audit Revision
  Updated FY2324 Audit to include key demographic data.

6. **ACTION ITEMS**
   a. Review, Discussion, and Approval of FY2425 Unaudited Actuals Report.

      Public Comment: **None**
      Motion to: **Approve**
      Made by: **Cathy Crowley**
      Seconded by: **Casey Nielsen**
      Motion is: **Approved 5 - 0**

   b. Review, Discussion, and Approval of SY2526 Student Handbook.

      Public Comment: **None**
      Motion to: **Approve**
      Made by: **Cathy Crowley**
      Seconded by: **Kyle Myers**
      Motion is: **Approved 5 - 0**

   c. Review, Discussion, and Approval of FY2324 Audit Revision.

      Public Comment: **None**
      Motion to: **Approve**
      Made by: **Steven Collazo**
      Seconded by: **Cathy Crowley**
      Motion is: **Approved 5 - 0**

7. **FUTURE AGENDA ITEM**
   These items are presented by the Board and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.
   FY2425 Final Audit
   FY2526 1st Interim Budget

8. **ADJOURNMENT:**
   5:19 pm