

IvyTech Charter School

REGULAR MEETING OF THE GOVERNING BOARD

Tuesday, April 9, 2024

4:00 p.m.

REGULAR MEETING LOCATION

IvyTech Charter School
6591 Collins Dr., Suite E2
Moorpark, CA 93021
www.ivytechcs.org

AGENDA

1. OFFICIAL OPENING OF THE MEETING

- a. Call to Order - **4:12PM**
- b. Roll Call -

	Present	Absent
Cathy Crowley	X	
Jenny Elias	X	
Marla Kengen		X
Kyle Myers	X	
Casey Nielsen	X	

2. CONSENT AGENDA ITEMS

Actions proposed for the Consent Agenda are items consistent with adopted policies and approved practices of IvyTech Charter School and are deemed routine in nature. The Board will be asked to approve all of the Consent Agenda items by a single vote unless any member of the Board or the Public asks that an item be removed from the Consent Agenda and considered and discussed separately.

- a. Motion to Approve the Minutes from December Board meeting, 2023
- b. Consideration to approve the ITCS updated check register from the previous meeting.

Public Comment: **None**

Motion to: **Approve**

Made by: **Casey Nielsen**

Seconded by: **Cathy Crowley**

Motion is: **Approved 4-0**

3. PUBLIC COMMENTS

- a. Citizens who would like to address the Board on any item on the Agenda may do so now or when the President requests comments from the Public as the Board is considering the item. This portion of the Annual Board meeting is set aside for audience members to make comments or raise issues that are not specifically on the agenda. These presentations, both during open and agendized topics, are limited to three (3) minutes per presentation and the total time allotted to

non-agenda items will be at most fifteen (15) minutes.

4. REPORTS

- Financial Report - Cindy Frantz (EdTec)
 - a. 2nd Interim Financial Report - Variance from 1st to 2nd Interim Report includes a lowering of LCFF entitlement due to ADA reduction and reduction to staffing expenses due to unfilled positions. This results in a positive net operating income variance of \$88,986

- Principal's Report - Adreanna Diaz
 - a. Field Trip - ITCS took 24 students to the Long Beach Aquarium. Students greatly benefited from this enrichment and community building experience.

 - b. Summer 24/25 Update - Summer enrollment has reached capacity and is holding a waitlist of potential students.

 - c. IvyTech Magic

1. INFORMATION AND DISCUSSION ITEMS

Information items are presented to the Board for information only and are not subject to action at this meeting and may be added to a future meeting for action by the Board. Discussion items are presented for this meeting and are subject to action.

Information Items

- Summer Session Educational Facilitator Edjoin Posting - The school has received over 50 applicants for the position. Administration is considering increasing the number of available positions from 12 to 20 to accommodate Summer students.

- Williams Visitation Report Quarter 3 - The school did not receive a visitation this quarter.

Discussion Items

- Second Interim Financial Report - The school is in a strong financial position even though forecasted ADA was adjusted from 180 to 173 based up on P-1 Attendance reporting.

- Investment of excess assets in accordance with BP3500, Section II Banking Policies - The school administration would like to invest up to \$1M in short-term Certificates of Deposit with Chase Bank. This amount of investment leaves liquid capital capable of covering at least 6 months of operating expenses.

- 2024/25 Vendor List
 - a. Apex
 - b. Edmentium
 - c. GoGuardian
 - d. Illumination/Edgenuity

- e. MagmaMath
 - f. One Spark Academy
 - g. Temecula Driving School
 - h. Ellevaion
 - i. Paper Tutoring
 - j. NWEA
 - k. CharterSafe
 - l. CoVitality
 - m. Zoom
 - n. zSpace
- 2023-24 End of Year Stipend - Annual one-time stipends based upon employee performance reviews. Reviews are used as a tool to plan out future professional development goals.

5. ACTION ITEMS

- a. Review, Discussion, and Approval of 2023/24 Second Interim Financial Report.

Public Comment: **None**
Motion to: **Approve**
Made by: **Casey Nielsen**
Seconded by: **Jenny Elias**
Motion is: **Approved 4-0**

- b. Review, Discussion, and Approval of investment of excess assets in accordance with BP3500.

Public Comment: **None**
Motion to: **Approve**
Made by: **Kyle Myers**
Seconded by: **Cathy Crowley**
Motion is: **Approved 4-0**

- c. Review, Discussion, and Approval of the 24/25 Vendor List.

Public Comment: **None**
Motion to: **Approve**
Made by: **Jenny Elias**
Seconded by: **Cathy Crowley**
Motion is: **Approved 4-0**

- d. Review, Discussion, and Approval of end of year stipend for staff.

Public Comment: **None**
Motion to: **Approve**
Made by: **Cathy Crowley**
Seconded by: **Kyle Myers**
Motion is: **Approved 3-0-1**

6. FUTURE AGENDA ITEM

These items are presented by the Board and are not subject to action at this meeting.

These items may be added to a future meeting for action by the Board.

- **23/24 Interim Audit**
- **LCAP 24/25 Presentation**
- **24/25 Budget**
- **P-2 & EOY Attendance Reports**

7. ADJOURNMENT: 4:45PM