

Date: 2-1-2021

2021 COVID-19 School Guidance Checklist

Name of Local Educational Agency or Equivalent:

IvyTech Charter School

Number of schools:

1

Enrollment:

89

Superintendent (or equivalent) Name:

Jacqueline Gardner

Address:

6591 Collins Dr. Suite E4

Phone Number:

805-222-5188

City

Moorpark

Email:

msgardner@ivytechcs.org

Date of proposed reopening:

County:

Ventura

Current Tier:

Purple

(please indicate Purple, Red, Orange or Yellow)

Type of LEA:

Grades 7-12 Non-Classroom-based Charter School

Grade Level (check all that apply)

<input type="checkbox"/> TK	<input type="checkbox"/> 2 nd	<input type="checkbox"/> 5 th	<input checked="" type="checkbox"/> 8 th	<input checked="" type="checkbox"/> 11 th
<input type="checkbox"/> K	<input type="checkbox"/> 3 rd	<input type="checkbox"/> 6 th	<input checked="" type="checkbox"/> 9 th	<input checked="" type="checkbox"/> 12 th
<input type="checkbox"/> 1 st	<input type="checkbox"/> 4 th	<input checked="" type="checkbox"/> 7 th	<input checked="" type="checkbox"/> 10 ^t	

This form and any applicable attachments should be posted publicly on the website of the local educational agency (or equivalent) prior to reopening or if an LEA or equivalent has already opened for in-person instruction. For those in the Purple Tier, materials must additionally be submitted to your local health officer (LHO), local County Office of Education, and the State School Safety Team prior to reopening.

The email address for submission to the State School Safety for All Team for LEAs in Purple Tier is K12csp@cdph.ca.gov

LEAs or equivalent in Counties with a case rate $\geq 25/100,000$ individuals can submit materials but cannot re-open a school until the county is below 25 cases per 100,000 (adjusted rate) for 5 consecutive days.

For Local Educational Agencies (LEAs or equivalent) in ALL TIERS:

X I, Jacqueline Gardner, post to the website of the local educational agency (or equivalent) the COVID Safety Plan, which consists of two elements: the **COVID-19 Prevention Program (CPP)**, pursuant to CalOSHA requirements, and this **CDPH COVID-19 Guidance Checklist** and accompanying documents, which satisfies requirements for the safe reopening of schools per CDPH [Guidance on Schools](#). For those seeking to open while in the Purple Tier, these plans have also been submitted to the local health officer (LHO) and the State School Safety Team.

I confirm that reopening plan(s) address the following, consistent with guidance from the California Department of Public Health and the local health department:

Ventura County Public Health

X **Stable group structures (where applicable):** How students and staff will be kept in stable groups with fixed membership that stay together for all activities (e.g., instruction, lunch, recess) and minimize/avoid contact with other groups or individuals who are not part of the stable group.

Continuing with Guidance Related to Cohorts - UPDATED September 4, 2020 by Ventura County Public Health

Please provide specific information regarding:

How many students and staff will be in each planned stable, group structure? (If planning more than one type of group, what is the minimum and maximum number of students and staff in the groups?)

16 or less

If you have departmentalized classes, how will you organize staff and students in stable groups?

There is only one cohort for our school.

If you have electives, how will you prevent or minimize in-person contact for members of different stable groups?

n/a

X **Entrance, Egress, and Movement Within the School:** How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.

There is only one cohort for our school.

X **Face Coverings and Other Essential Protective Gear:** How CDPH's face covering requirements will be and enforced for staff and students.satisfied

all staff, students and guests must wear a mask why on-site.

X **Health Screenings for Students and Staff:** How students and staff will be screened for symptoms of COVID-19 and how ill students or staff will be separated from others and sent home immediately.

Temperature check upon entry, follow-up calls for students absent from cohort attendance time.

- X **Healthy Hygiene Practices:** The availability of handwashing stations and hand sanitizer, and how their safe and appropriate use will be promoted and incorporated into routines for staff and students.

Promote 6ft distance, hand-washing and masks....hand sanitizer throughout the site.

- X **Identification and Tracing of Contacts:** Actions that staff will take when there is a confirmed case. Confirm that the school(s) have designated staff persons to support contact tracing, such as creation and submission of lists of exposed students and staff to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19.

Geoff Frankl and Diana Conner

- X **Physical Distancing:** How space and routines will be arranged to allow for physical distancing of students and staff.

All desks are 6ft apart, rules posted, and markings around the site.

Please provide the planned maximum and minimum distance between students in classrooms.

Maximum: 10 feet

Minimum 6 feet

If this is less than 6 feet, please explain why it is not possible to maintain a minimum of at least 6 feet.

n/a

- X **Staff Training and Family Education:** How staff will be trained and families will be educated on the application and enforcement of the plan.

Train all staff and provide educational materials to families in the following safety actions: enhanced sanitation practices, physical distancing guidelines and their importance, use of face coverings, screening practices, and COVID-19 specific symptom identification.

- X **Testing of Staff:** How school officials will ensure that students and staff who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic staff testing cadence.

Testing made available through County locations. If necessary paid for by IvyTech. All staff will be required to stay at home with high temperature and or exposure. Staff may work from home in the interim of receiving results or quarantine time frame.

Staff asymptomatic testing cadence. Please note if testing cadence will differ by tier:

n/a

Testing of Students: How school officials will ensure that students who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic student testing cadence.

Planned student testing cadence. Please note if testing cadence will differ by tier:

n/a

X Identification and Reporting of Cases: At all times, reporting of confirmed positive and suspected cases in students, staff and employees will be consistent with [Reporting Requirements](#).

Passive Screening – instruct parents to screen students and staff to self screen prior to leaving for school (check temperature to ensure temperature below 99.5 degrees Fahrenheit and observe for symptoms outlined by public health officials).
Active Screening – engage in symptom screening as students and staff enter campus, consistent with public health guidance, which includes visual wellness checks and temperature checks with no-touch thermometers.

X Communication Plans: How the superintendent will communicate with students, staff, and parents about cases and exposures at the school, consistent with privacy requirements such as FERPA and HIPAA.

When there is an individual with a confirmed COVID-19 test, coordinate with VCPH to determine who should be considered as a close contact - a close contact is someone who was within 6 feet of an individual for a sustained period of time.

Consultation: (For schools not previously open) Please confirm consultation with the following groups

n/a

Labor Organization

Name of Organization(s) and Date(s) Consulted:

Name:

Date:

Parent and Community Organizations

Name of Organization(s) and Date(s) Consulted:

Name:

Date:

If no labor organization represents staff at the school, please describe the process for consultation with school staff:

For Local Educational Agencies (LEAs or equivalent) in PURPLE:

X Local Health Officer Approval: The Local Health Officer, for (state County) Plan, cases Ventura. County has certified and approved the CRP on this date: . If more than 7 business days have passed since the submission without input from the LHO, the CRP shall be deemed approved.

Additional Resources:

[Guidance on Schools](#)

[Safe Schools for All Hub](#)